

Executive Committee Minutes

The Executive Committee met at 09:30 – 18:00 hours on Thursday 9 May 2013 at the Scandic Copenhagen Hotel, Copenhagen, Denmark

Present:

Carlo Croce - President
 HM King Constantine - President of Honour
 George Andreadis- Vice-President
 Chris Atkins - Vice-President
 Adrienne Greenwood - Vice-President
 Nazli Imre- Vice President
 Gary Jobson- Vice-President
 Quanhai Li - Vice-President
 W. Scott Perry – Vice-President
 Jerome Pels – Chief Executive Officer

In attendance:

Helen Fry - Head of Administration

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1. Opening of the Meeting

The President welcomed everyone to the meeting and to Copenhagen.

2. Minutes of the Previous Meeting**(a) Minutes**

The minutes of the Executive Committee meeting of 4, 5 and 6 February 2013 (circulated and approved after the meeting) were noted.

(b) Minutes Matters Arising

There were no matters arising not covered elsewhere on this agenda.

3. Reports**(a) President's Report**

The President gave a brief report of his activities since the last meeting and outlined his opening report to Council. Following the ASOIF meeting on Governance it is clear that ISAF must look at our Governance structure. The success of the Sailing World Cup is essential for the sport of sailing and this has to be the Executive Committee's first priority. Attracting commercial partners to work with ISAF to develop the sport must also be a priority and work in this area is already progressing.

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(b) Vice-President's Report

The Vice-Presidents gave a brief outline of their activities since the last meeting and it was agreed that each Vice-President should make a short presentation to Council.

Gary Jobson outlined the proposal he had received regarding the host broadcast TV production for Santander.

Decision

On a proposal by Adrienne Greenwood and seconded by George Andreadis, the CEO and Gary Jobson are authorised to negotiate for the host broadcast TV production for Santander within the budget as set in the Event's Contract .

In order to have readily available footage of our sport to support ISAF TV and MNAs it is important to archive the ISAF material from past and future productions. This would require some investment in equipment and a need to hire someone on an ad hoc basis to complete the work.

Decision

The CEO is authorised an equipment budget of £20,000 for archiving of footage.

Gary Jobson reported on plans to enhance the production and distribution of ISAF's own events where ISAF would hire a camera man to create some footage for broadcast on ISAF TV.

Decision

A budget of £5,000 to £6,000 per event was authorised.

Gary Jobson reported on a recent meeting with a marketing agency. It was noted that ISAF Rights need to be further defined and the World Cup needs further commercial development.

Decision

The CEO and Gary Jobson are authorised to negotiate engaging a marketing agency after ISAF rights have been defined.

Chris Atkins outlined plans that there should be no change to 2016 Olympic Events and Equipment for 2020. An 11th Medal should be sought from the IOC for Kiteboarding and that the Olympic Classes contract is enhanced to give ISAF an appropriate level of control and authority over the continued availability of fair Olympic equipment. The advantages would be:

- The existing Events and Equipment are providing a good and exciting representation of our sport, and support a wide diversity of athlete physiques and sailor skills. There is no clear benefit to any change.
- Change in Olympic Events and Equipment is disruptive and expensive to ISAF, MNAs and sailors, and reduces the appeal of the sport to sponsors.
- Change in Olympic Equipment renders obsolete existing MNA (and parent) investment in the previous Equipment. The prospect of Equipment change can only reduce MNA and parent investment in Olympic Equipment.
- Young sailors cannot chart with confidence their route to Olympic participation. It is widely agreed that Olympic sailing success is at least an 8-year campaign.
- The IOC has advised that our uncertainty over Olympic Events and Equipment is a significant negative to our status as an Olympic sport (some say the biggest negative). The recent issue over Boards brought this to greater attention.

Executive Committee Minutes (cont.)

- The uncertainty through the possibility of change holds the sport back elsewhere. Regatta planning for 2017-2020 (such as the Sailing World Cup and ISAF Worlds, and liaison with the 2020 OCOG) is made more difficult, leading to problems at events. At the Olympics, this ranges from major challenges such as field-of-play planning and resourcing to specific issues such as camera mountings.
- Greater certainty of Olympic Events and Equipment will give the ISAF Youth Worlds the time to reflect Olympic pathways rather than always being “one step behind”.
- Greater certainty of Olympic Equipment will allow ISAF to work more closely with Olympic Classes, from control over equipment rules to sports promotion and developing young sailors in emerging parts of the world. Currently a significant proportion of these classes’ time and money is spent campaigning for retention of Olympic status.
- In return, the Olympic Classes Contract would be strengthened to ensure that ISAF has appropriate authority and control over the global availability, and manufacturing quality, of all Olympic equipment. With the current diversity of Olympic equipment supply models, this may require different arrangements for each class.
- ISAF Council and Committees spend a lot of time every 4 years on this question, leaving insufficient time and focus on the challenge of continuing to broaden and improve the appeal of the sport. More time could be spent on non-Olympic matters.

Decision

A submission to this effect will be proposed by the Executive Committee in November 2013. As currently, this decision would be able to be changed in extra-ordinary circumstances with a 75% vote of Council.

(c) CEO’s Report

i) IFDS and ISAF

The CEO reported on the recent meeting between IFDS and ISAF on the possibility of integrating the two organisations. A further meeting is planned shortly.

ii) SAP and Swiss Timing

Good progress had been made between SAP and Swiss Timing – it is hoped that SAP would be an ISAF partner for running the ISAF Sailing World Championship and Swiss Timing would be the technical partner. A meeting had also taken place between SAP and the ISAF Information and Tracking Technology Commission.

iii) Information and Tracking Technology Commission

The Executive Committee has received a request from the Chair for an additional member.

Decision

Stefan Kuntsman (GER) is appointed a member of the ITTC.

4. Finance

(a) Management Accounts

The CEO presented the Management Accounts for the first quarter 2013.

Executive Committee Minutes (cont.)

- (b) The Consolidated Statutory Accounts 1 January 2012 to 31 December 2012

The Treasurer presented the Consolidated Statutory Accounts.

Decision

- 1. The Directors are authorised to sign the letter of representation.**
- 2. The Consolidated Statutory Accounts were approved.**

- (c) Budget 2013

The Budget for 2013 was reviewed.

Decision

An additional budget of £50,000 was approved for Training and Development and the budget is to be amended accordingly.

- (d) To receive ISAF Debtors

The company debtors were noted.

- (e) To receive the Quarterly Report on the Isle of Man Trust and ISAF Deposits

An update on the Isle of Man Trust and the ISAF Deposits was received from the Treasurer.

5. Governance

- (a) Legal

- i) International RS:X Class Association

An update was given by the CEO.

- ii) International Laser Class Association

An update was give on the legal action by Bruce Kirby.

- iii) IFDS CAS Case

The CEO advised that CAS had held a hearing and the outcome was due shortly.

- (b) Draft Annual Report

The Draft Annual Report was noted and it was asked that any comments be given to the CEO.

- (c) ISAF Athletes' Commission

The Executive Committee considered the ISAF Athletes' Commission Consultation Paper on the future constitution and operation of the Commission. An Athlete's Commission representative will be on Council and also on Events, Equipment and Race Officials Committees. It was noted that this would mean extra cost to ISAF as it would meet the travel cost of the nominated representatives to ISAF committees.

Decision

The ISAF Athletes Commission Consultation Paper, March 2013 is adopted and the arrangements for the Athletes Commission will be set up in accordance with the proposals contained in the paper (Appendix 1).

6. 2013 ISAF Mid-Year Meetings

The following agendas were noted:

- (a) Council

Executive Committee Minutes (cont.)

- (b) Events Committee
- (c) Audit Committee
- (d) Committee Chairmen's Meeting

The following submissions were considered:

- (e) Deferred Submissions

There are no deferred submissions

- (f) Urgent Submissions

- (g) M01-13 To Amend the Title of Secretary General to Chief Executive Officer Articles 1.1 and 88 / ISAF Regulations

Recommendation to Council: Approve

- (h) M02-13 Autonomy, Independence and Non-Interference of MNAs – Regulation 1

Recommendation to Council: Approve as amended

1.14 A Member National Authority may apply to the Chief Executive Officer for exemption from ~~one of the above requirements~~ **an obligation in Regulation 1.13.** The Chief Executive Officer shall investigate the circumstances of the application and make a recommendation to the Executive Committee. The Executive Committee may then exempt a Member National Authority from ~~one of the requirements~~ **an obligation** in Regulation 1.13 provided that it is satisfied that the principles of autonomy, independence and freedom from government interference remain in place for the Member National Authority in question. The Executive Committee may impose conditions on its approval and may withdraw its approval at any time.

- (i) M03-13 Audit Committee Terms of Reference – Regulation 6.1

Recommendation to Council: Approve

- (j) M04-13 Disciplinary Commission – New Regulation 8.15

Recommendation to Council: Approve

- (k) M05-13 Appendix 3 Eligibility Code – Regulation 19

Recommendation to Council: Approve

- (l) M06-13 Misconduct and Discipline – Regulation 35

Recommendation to Council: Approve

- (m) M07-13 Event Nation Quotas for the 2016 Olympic Sailing Competition – Olympic Qualification System

Opinion: No Recommendation

Refer to the Events Committee

- (n) M08-13 ISAF Events – Include Kiteboarding in ISAF Events

Opinion: Reject

The proposed policy is against the current Regulation. The submission does not include the relevant changes to the Regulations. The Executive Committee support Kiteboarding events in association with ISAF events as parallel events.

7. Events

Executive Committee Minutes (cont.)

(a) ISAF Sailing World Cup

The Sailing World Cup programme is improving and a Management Group has been set up to review the possible framework for future Sailing World Cups:

- The SWC shall comprise an annual global set of “continental” regattas and a “SWC Finals” regatta in September.
- The venue for the Finals should be selected to provide good weather (wind and sun), fair racing, and spectators.
- Results at the Finals will determine that year’s ISAF SWC Winners. There will be prize money at the Finals.
- Fleet size and event formats shall be as at the Olympic Games. Every regatta shall require qualification.
- Qualification to the Finals shall be on the basis of either winning / podium result at a continental regatta (fleet size dependent), or on annual rankings position.
- The IOC principle of universality shall be reflected in an element of continental qualification for the Finals.
- A few “wild cards” shall also be included where they add value to the sponsor.
- Qualification to continental regattas shall be on the basis of rankings or on performance at a local designated qualification regatta.
- Logistics partners will provided a shipping service to sailors / MNAs between regattas

Decision

- 1. Quanghai Li will join the Management Group representing Qingdao.**
- 2. ISAF will invite bids from sports event management companies, for the implementation and the commercial management of the ISAF Sailing World Cup.**

(b) Olympic Sailing Competition Report 2012

The Draft Evaluation Report was noted. The final report would be available after the IOC conference in Argentina.

(c) Olympic Sailing Competition 2016

A presentation on the progress of the Olympic Sailing Competition 2016 was given by the Technical Delegate

(d) World Match Racing Tour

ISAF is finalizing a contract with the World Match Racing Tour for the next few years, and this event is now sponsored by Alpari, the global forex trader.

ISAF has been made aware of some issues relating to sailor payments on the Tour. The Chair of the Match Racing Committee and ISAF has together been working to address them with the World Match Racing Tour. On a positive note it is good to know that the sailors feel they can approach ISAF to address such concerns.

Decision

The CEO is authorised to sign the agreement subject to an undertaking by the World Match Racing Tour that any payments to sailors are being dealt with.

Executive Committee Minutes (cont.)

(e) WIMRA

ISAF has received a request from WIMRA to reduce the fees payable to the new Women's International Match Racing Series. The proposal is to waive the grading, approval and advertising fees for this year's Series and replace it with a single sanction fee. Umpire fees would continue to be paid by the Series as per the ISAF Regulations.

Decision

The proposal outlined is accepted and will be reviewed on a year by year basis.

(f) 2014 ISAF Sailing World Championships

A progress report was received. There may be an issue of clash of dates between the ISAF Sailing World Championships in Santander, and the Asian Games which needs to be resolved.

(g) 2013 ISAF Youth Sailing World Championships

A report on the progress of the ISAF Youth Sailing World Championships to be held in Cyprus was given.

Decision

A meeting with the suppliers of boats to the ISAF Youth Sailing World Championships should be held in Cyprus to make sure the supply is financially viable and fits into the organisation of the event.

8. ISAF Classes and Equipment

(a) Supply of Lasers

The CEO reported that he had received a commitment on the supply of Lasers to the ISAF Youth World Championships.

(b) Nacra 17

The Executive Committee noted the specification and supplier changes that have been made in consultation with ISAF and that the Nacra 17 management were trying very hard to address some issues they have. The Executive Committee were pleased to hear that the take up of the class was strong.

Decision

Nacra 17 is strongly urged to resolve their problems as soon as possible.

(c) RS:X

Neil Pryde has requested an RS:X price increase of 12% in all the pieces of equipment, effective on 1 July 2013.

Decision

ISAF accepts this price increase but it expects the price to remain at this level until after the 2016 Olympic Games. In approving the price increase ISAF noted its requirement for enhanced equipment quality and equality and directs that the builder be advised of this.

9. ISAF Members - Brazil

The CEO reported that we had received a letter from the Brazilian NOC advising that they no longer recognised our Member. ISAF's MNA in Brazil is changing into a new legal entity and we can expect all the paperwork shortly in order for the Constitution Committee to review.

Decision

Executive Committee Minutes (cont.)

The CEO should advise this new body that their application for membership is urgent.

10. ISAF Regional Games Technical Delegate Appointments

- (a) Regulation 25.13.2

This Regulation states that ISAF will appoint the Technical Delegate for Regional Games Category 1.

Decision

The appointment of Technical Delegates for future Category 1 Regional Games will be referred to the Events Appointments Working Party who will then make those appointments on the Executive Committee's behalf.

- (b) 2013 South American Beach Games

Decision

Luis Ormaechea (ESP) is appointed to be the ISAF Technical Delegate for the 2013 South American Beach Games to be held from 6-15 December in Caracas, Venezuela (TBC).

- (c) 2013 South American Youth Games

Decision

Ricardo Navarro (BRA) is appointed to be the ISAF Technical Delegate for the 2013 Youth Games to be held from 19-29 September in Callao, Peru.

- (d) 2014 South American Games

Decision

Ricardo Navarro (BRA) is appointed to be the ISAF Technical Delegate for the 2014 South American Games to be held from 10-17 March in Santiago, Chile.

- (e) 2014 Asian Beach Games

Decision

Hong Kit Lock (SIN) is appointed to be the ISAF Technical Delegate for the 2014 Asian Beach Games to be held from 14-21 November in Phuket, Thailand.

11. Future ISAF Meetings

- (a) 2014 May Executive, Southampton, UK – May 8, 9 and 10 (other committees tbc).
 (b) 2014 Annual Conference – 1-8 November and venue tbc
 (c) 2015 Annual Conference – 7-14 November and venue tbc

12. Any Other Business

- (a) ISAF Awards

The Executive Committee considered two Silver Medal candidates

Decision

The Executive Committee are pleased to award an ISAF Silver Medal to:

Linda Merkle

Terry Kohler

ISAF Athletes Commission Consultation Paper, March 2013

Following the discussion at ISAF Council in November 2013, this paper presents the recommendations of the Executive and the current ISAF Athletes Commission for the future constitution and operation of the Commission. It is recommended that this paper is adopted by Council in May 2013 for implementation during 2013.

Background: IOC Athletes Commission (source: IOC)

Purpose and composition:

- The IOC Athletes Commission represents the athletes within the Olympic Movement and upholds their rights and obligations. It is a consultative body and is the link between active Olympic athletes and the IOC.
- It is composed of 12 athletes (8 summer and 4 winter) elected for 8 year terms by athletes participating at the Olympic Games, and up to 7 athletes appointed by the IOC President to ensure a balance between regions, genders and sports.
- Candidates for membership pledge to the role of representing all athletes of the Olympic Movement.
- 4 members are elected at the time of each summer Olympic Games, by athletes participating at those Olympic Games.
- Candidates for membership must be taking part in the current Olympic Games or have taken part in the immediately preceding Olympic Games.
- In addition, Honorary Members may also be appointed to the Commission where their expertise or experience is of value to the Commission.

What the IOC Athletes Commission does:

- Makes recommendations to and participates in the IOC's main commissions and working groups.
- Works in liaison with other Athletes Commissions (NOCs and IFs) and with Continental Associations, IPC and WADA.
- Participates in the Olympic Games candidate city evaluation process.
- Raises awareness among all athletes of the fight against doping.
- Oversees the IOC Athlete Career Programme.
- Encourages women to take leadership positions in sports administration.
- Promotes a healthy environment for everyone.

Background: ISAF Commissions

Currently all Commissions are established to advise the Executive (regulation 8.1), and their creation, mandate, operation and mandate is the responsibility of the Executive (regulation 8.2). Commissions report confidentially to the Executive (regulation 8.5).

Regulation 8.9.7 specifies the ISAF Athletes Commission (ISAF AC) ToR. These are advisory-only, and are limited to non-political matters. In practice the only "voice" the current ISAF AC formally has is its voting seat on Council.

While this model may be appropriate for other ISAF commissions, it is recommended that the framework for the ISAF AC is revised to reflect more closely the IOC model, and to identify specific roles and representation for the ISAF AC which will make it more attractive to join, and more valuable to ISAF. A review of Equestrian and Rowing Athletes Commissions was also undertaken in preparing these recommendations.

Specific Recommendations for the ISAF Athletes Commission

1. **Eligibility**

As per the IOC Athletes Commission

- 1.1 Only Olympians from the current or immediately previous Olympics shall be eligible to become members.
- 1.2 Candidates for membership shall pledge to represent all sailors, rather than act as a representative of a particular Class or Event. ISAF shall provide an appropriate "candidate's undertaking".
- 1.3 The ISAF President may, at the request of the ISAF Athletes Commission chairman, appoint as additional Honorary Members former Olympians whose expertise or experience will be of value to the ISAF Athletes Commission in the execution of its responsibilities.

2. **Term of Membership**

- 2.1 As per the IOC Athletes Commission, the term of membership shall be 8 years.
 - 8-year terms allow members to "learn the ropes", and then become effective commission members.
 - In practice 8-year periods of service are common across ISAF. Few people do just 4 years on a committee or commission.
 - 8-year terms also have the advantage of reducing the number of vacancies at each election, making for a "better" election.
 - Retaining half the Commission members at the end of each 4 year cycle improves its value and continuity.

3. **Composition**

- 3.1 The ISAF AC shall comprise 8 members. 4 members shall retire, and 4 new members join, following the election to be held at each Olympic Games.
- 3.2 3 of the new members shall be elected by the sailors participating at each summer Olympics. One further sailor shall then be appointed by the ISAF President to assist a good balance between regions, genders and Events.
- 3.3 To further assist the balance of the Commission, there shall not be more than one member from any Olympic sailing Event on the Commission. (Where a member changes Event after election, it is his / her Event at time of election that counts.)
- 3.4 In the event of a resignation of a member during his / her first 4 years, the number of elected (or appointed) vacancies shall be increased in the next election to maintain the size of the Commission and the elected / appointed ratio.
- 3.5 Any Honorary Members are in addition to the above.
Exception: for 2013-2016:
 - (i) *the 2008-2012 ISAF AC members shall elect before the end of May 2013 up to 3 from their members to remain in place in 2013-2016;*
 - (ii) *ISAF shall solicit new candidates from 2008 and 2012 sailing Olympians, and 2012 sailing Olympians shall elect 3 from this pool to be in office for 2013-2020 (or more than 3 if there are fewer than 3 elected through (i) above – see 3.4);*
 - (iii) *the Executive shall nominate 2 members, one to serve 8 years and the other 4 years.*

4. **Election**

- 4.1 Any Olympian from the current or the immediately preceding Olympics may be a candidate for election, except that no candidate shall be from the same Event as an existing ISAF AC member who will remain a member after the election. (Where a

candidate has competed in more than one Event, it is the Event at his / her last Olympics that counts).

- 4.2 All current Olympians are entitled to vote during the Olympic Sailing Competition, and may cast a vote for up to 3 candidates (or up to the number of vacancies if there are more – see 3.4). Each candidate voted for shall be from a different Event.
- 4.3 The 3 candidates receiving the highest number of votes shall be elected for 8 year terms. When 3.4 applies, the candidate(s) with the next most votes shall be elected for 4 year term(s).
- 4.4 If there is more than one candidate from the same Event, only the candidate from that Event receiving the highest number of votes will be considered for election.
- 4.5 In the event of a tie that needs to be resolved, the non-retiring members of the existing AC shall vote to resolve the tie; in the event that the tie remains, the ISAF President shall have the casting vote.
- 4.6 The election shall take place at the Olympic Sailing venue, at the same time and place as the IOC Athletes Commission vote.

Exception: for 2012 Olympians:

- i. *nominations and election statements shall be received by ISAF by 31st July 2013. They will then be publicised on the ISAF web-site;*
- ii. *2012 Olympians shall cast their votes by email; the ballot shall close at midnight UDT on Sunday 18th August 2013.*

5. Meetings

- 5.1 The ISAF AC shall meet annually in October in the ISAF office (or electronically or at some other location if agreed by the AC).
- 5.2 The ISAF AC may meet electronically at other times.
- 5.3 At its first meeting, the ISAF AC shall elect its chairman for a 4-year term.
- 5.4 ISAF shall provide secretarial support to the ISAF Athletes Commission, and shall meet the travel expenses of its members both to its annual meeting, and to ISAF conferences for the nominated representatives to ISAF committees.

6. Committee Representation

- 6.1 The ISAF AC Chairman shall be a member of ISAF Council.
- 6.2 The ISAF AC shall nominate representatives to the Events, Equipment and Race Officials Committees.
- 6.3 The ISAF AC shall also be invited to nominate representatives to Working Parties considering Olympic sailing matters, and selection of ISAF World Championships venues.
- 6.4 The Executive shall seek ISAF AC input on Olympic sailing matters that it discusses, and the President may invite an AC member to attend Executive Committee meetings as a non-voting member.
- 6.5 The committee representatives shall change in October every 4 years, in advance of the 4-yearly change of ISAF committee members.

7. Terms of Reference

- 7.1 The current terms of reference are appropriate, but shall be reviewed by the ISAF Executive and Athletes Commission to ensure they reflect the specifics that are finally agreed. Any recommended changes shall be the subject of a submission.

*Prepared by: Chris Atkins, Alastair Fox
21st March 2013*